### Powered Industrial Trucks – Daily Checklist – Combustion Engine

Powered industrial trucks (i.e., forklifts) are used extensively in warehouses, factories, and other places to move materials. Before operating a powered industrial truck, the worker should perform an inspection of the equipment. The following checklist can be used to evaluate the operational safety of an internal combustion powered industrial truck (i.e., diesel, gasoline, propane, etc.). Any no answer should be reported immediately to management, and the truck tagged out-of-service.

<table>
<thead>
<tr>
<th>Truck #: ________________________</th>
<th>Truck Hours: ________________</th>
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<tbody>
<tr>
<td>Checked by: ____________________</td>
<td>Date: ______________________</td>
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<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Have any modifications been made without the approval of the manufacturer that could affect the safe operation of the powered industrial truck?</td>
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<td>Leaks – Fuel, Hydraulic Oil, Engine Oil, or Radiator Coolant</td>
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<td>Tires – Proper Condition and Pressure</td>
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<td>Forks - Top Clip Retaining Pin and Heel – Check Condition</td>
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<td>Load Backrest – Securely Attached</td>
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Visible Damage to:
- Cables and Stops
- Engine Belts
- Hydraulic Hoses
- Mast Chains

Overhead Guard Attached

Propane Tank (LP Gas Truck) – Rust Corrosion, Damage

Safety Warnings – Attached (Refer to Parts Manual for Location)

Check Fluid Levels:
- Battery - Water/Electrolyte Level and Charge
- Brake Fluid
- Engine Oil
- Hydraulic Fluid
- Radiator Coolant
- Transmission Fluid

All Engine Belts – Check Visually

Engine Air Cleaner – Squeeze Rubber Dirt Trap or Check the Restriction Alarm (if equipped)

Operator’s Manual – Available
Nameplate – Attached and Information Matches Unit
Seat Belt – Functioning Smoothly
Hood Latch – Adjusted and Securely Fastened
Turn Engine on For the Following Checks:
  Accelerator or Direction Control Pedal – Functioning Smoothly
  Attachment Control – Operation
Check Cab Functions (if equipped):
  Heater and/or Defroster
  Wipers
Drive Control – Forward/Reverse – Functioning Smoothly
Check Gauges:
  Ammeter
  Engine Oil Pressure
  Fuel Level
  Hour Meter
  Temperature
Hoist and Lowering Control – Functioning Smoothly
Horn and Lights – Functioning
Parking Brake – Functioning Smoothly, Holds Equipment in Place
Service Brake – Functioning Smoothly, Stops Equipment
Dead Man Brake – Functions
Steering Operation – Functioning Smoothly
Tilt Control – Forward and Back – Functioning Smoothly

For more information, contact your local AIG representative.
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This document is not intended to replace any recommendations from your equipment manufacturers. If you are unsure about any particular testing or maintenance procedure, please contact the manufacturer or your equipment service representative.

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